



TRI-VALLEY
CareerCenter
WORKSHOP CALENDAR
NOVEMBER 2020



www.trivalleycareercenter.org

6300 Village Parkway, #100, Dublin CA 94568 • 925-560-9431

WORKING REMOTELY, W/ VIRTUAL WORKSHOPS OFFERED VIA ZOOM
RSVP not needed during Covid-19 Shelter-In-Place

Our workshops are designed to cover the issues of today's job search, **INCLUDING THE COVID-19 SHELTER IN PLACE ORDER.** Feel free to take any or all of the workshops offered. They are generally an hour in length.

The links provided are straight to the Zoom conference room.

Links are also available on our website:

www.trivalleycareercenter.org

VIRTUAL JOB CLUB
MEETS EVERY THURSDAY:
[10:00-11:30AM](#)

ORIENTATION TO TVCC & WIOA
[Thurs., Nov. 5: 2:00pm](#)
[Tue., Nov. 10: 5:00pm](#)
[Mon., Nov. 16: 3:00pm](#)
[Tue., Nov. 24: 11:00am](#)

Workshop Schedule

COVID-19 JOB SEARCH

[Wed., Nov. 4: 2:00pm](#)

ANCHOR STRATEGIES

DYNAMIC RESUME & COVER LETTERS

[Mon., Nov. 9: 2:00pm](#)

[Tue., Nov. 17: 5:00pm](#)

ACE THE INTERVIEW

[Tue., Nov. 3: 2:00pm](#)

[Wed., Nov. 11: 3:00pm](#)

[Mon., Nov. 30: 3:00pm](#)

TRAINING & CAREER OPTIONS

[Tue., Nov. 3: 5:00pm](#)

[Thurs., Nov. 19: 1:00pm](#)

NETWORKING & HIDDEN JOB MARKET

[Fri., Nov. 6: 11:00am](#)

[Wed., Nov. 18: 1:00pm](#)

SELF-CARE FOR JOB SEEKERS

[Each Tuesday: 10:00am](#)

ADDED LEARNING

ONLINE TRAINING OPPORTUNITIES

[Wed., Nov. 11: 1:00pm](#)

USING "SOFT SKILLS" TO FIND WORK

[Wed., Nov. 18: 3:00pm](#)

ISSUES OF THE "OLDER WORKER"

[Tues., Nov. 24: 3:00pm](#)

BEATING THE APPLICANT TRACKING SYSTEMS

[Fri., Nov. 20: 1:00pm](#)

CAREER ASSESSMENTS

[Thurs., Nov. 19: 2:30pm](#)

YOUR LINKEDIN PROFILE

[Tue., Nov. 10: 1:00pm](#)

[Mon., Nov. 23: 2:00pm](#)

LEVERAGING LINKEDIN FOR JOB SEARCH

[Thurs., Nov. 12: 2:00pm](#)



November 2020 Workshop Schedule

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	3	4	5	6
	10:00-11:00 Self-Care Workshop 2:00-3:15 Ace the Interview 5:00-6:15 Training and Career Options	2:00-3:15 COVID-19 Job Search Strategies	10:00-11:30 Job Club 2:00-3:15 Orientation	11:00-12:15 Networking and the Hidden Job Market
9	10	11	12	13
2:00-3:15 Dynamic Resumes & Cover Letters	10:00-11:00 Self-Care Workshop 1:00-2:15 Your LinkedIn Profile 5:00-6:15 Orientation	1:00-2:15 Online Training Opportunities 3:00-4:15 Ace the Interview	10:00-11:30 Job Club 2:00-3:15 Leveraging LinkedIn	HOLIDAY
16	17	18	19	20
3:00-4:15 Orientation	10:00-11:00 Self-Care Workshop 5:00-6:15 Dynamic Resumes & Cover Letters	1:00-2:15 Networking and the Hidden Job Market 3:00-4:00 Using "Soft Skills" to Find Work	10:00-11:30 Job Club 1:00-2:15 Training and Career Options 2:30-3:00 Career Assessments	1:00-2:15 Beating the Applicant Tracking Systems
23	24	25	26	27
2:00-3:15 Your LinkedIn Profile	10:00-11:00 Self-Care Workshop 11:00-12:15 Orientation 3:00-4:00 Issues of the "Older Worker"	HOLIDAY	HOLIDAY	HOLIDAY
30				
3:00-4:15 Ace the Interview				