



TRI-VALLEY CareerCenter

January 2021 Workshop Calendar



www.trivalleycareercenter.org

6300 Village Parkway, #100, Dublin CA 94568 • 925-560-9431

WORKING REMOTELY, W/ VIRTUAL WORKSHOPS OFFERED VIA ZOOM
RSVP not needed during Covid-19 Shelter-In-Place

Our workshops are designed to cover the issues of today's job search, **INCLUDING THE COVID-19 SHELTER IN PLACE ORDER**. Feel free to take any or all of the workshops offered. They are generally an hour in length.

The links provided are straight to the Zoom conference room.
Links are also available on our website:

www.trivalleycareercenter.org

VIRTUAL JOB CLUB
MEETS EVERY THURSDAY:
[10:00-11:30AM](#)

ORIENTATION TO TVCC & WIOA
[Tue., Jan. 5: 2:00pm](#)
[Mon., Jan. 11: 2:00pm](#)
[Thurs., Jan. 21: 1:00pm](#)
[Wed., Jan. 27: 1:00pm](#)

Workshop Schedule

COVID-19 JOB SEARCH

[Thurs., Jan. 21: 3:00pm](#)

ANCHOR STRATEGIES

DYNAMIC RESUME & COVER LETTERS

[Thurs., Jan. 7: 3:00pm](#)

[Fri., Jan. 15: 1:00pm](#)

[Tue., Jan. 26: 1:00pm](#)

ACE THE INTERVIEW

[Wed., Jan. 13: 2:00pm](#)

[Fri., Jan. 22: 1:00pm](#)

TRAINING & CAREER OPTIONS

[Fri., Jan. 15: 10:00am](#)

[Thurs., Jan. 28: 1:00pm](#)

NETWORKING & HIDDEN JOB MARKET

[Wed., Jan. 6: 3:00pm](#)

[Wed., Jan. 20: 1:00pm](#)

SELF-CARE FOR JOB SEEKERS

[Each Tuesday: 10:00am](#) no password

ADDED LEARNING

ONLINE TRAINING OPPORTUNITIES

[Fri., Jan. 22: 11:00am](#)

USING "SOFT SKILLS" TO FIND WORK

[Wed., Jan. 20: 3:00pm](#)

ISSUES OF THE "OLDER WORKER"

[Mon., Jan. 25: 3:00pm](#)

BEATING THE APPLICANT TRACKING SYSTEMS

[Fri., Jan. 29: 1:00pm](#)

CAREER ASSESSMENTS

[Fri., Jan. 15: 11:30am](#)

YOUR LINKEDIN PROFILE

[Fri., Jan. 8: 11:00am](#)

LEVERAGING LINKEDIN FOR JOB SEARCH

[Thurs., Jan. 14: 1:00pm](#)

DYNAMIC RESUMES 2

[Fri., Jan. 29: 10:00am](#)



A service of the Chabot-Las Positas Community College District.



This WIOA Title I financially-assisted program or activity is an "Equal Opportunity Employer/Program." Auxiliary aids and services are available upon request to individuals with disabilities.

January 2021 Workshop Schedule

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
4	5	6	7	8
	10:00-11:00 Self-Care Workshop 2:00-3:15 Orientation	3:00-4:15 Networking and the Hidden Job Market	10:00-11:30 Job Club 3:00-4:15 Dynamic Resumes & Cover Letters	11:00-12:15 Your LinkedIn Profile
11	12	13	14	15
2:00-3:15 Orientation	10:00-11:00 Self-Care Workshop	2:00-3:15 Ace the Interview	10:00-11:30 Job Club 1:00-2:15 Leveraging LinkedIn	10:00-11:15 Training and Career Options 11:30-12:00 Career Assessments 1:00-2:15 Dynamic Resumes & Cover Letters
18	19	20	21	22
Holiday	10:00-11:00 Self-Care Workshop	1:00-2:15 Networking and the Hidden Job Market 3:00-4:00 Using "Soft Skills" to Find Work	10:00-11:30 Job Club 1:00-2:15 Orientation 3:00-4:15 COVID-19 Job Search Strategies	11:00-12:00 Online Training Opportunities 1:00-2:15 Ace the Interview
25	26	27	28	29
3:00-4:00 Issues of the "Older Worker"	10:00-11:00 Self-Care Workshop 1:00-2:15 Dynamic Resumes & Cover Letters	1:00-2:15 Orientation	10:00-11:30 Job Club 1:00-2:15 Training and Career Options	10:00-11:15 Dynamic Resumes 2 1:00-2:00 Beating the Applicant Tracking Systems